

4 January 2019

Our Ref Council  
Your Ref.  
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To: The Chairman and Members of North Hertfordshire District Council

You are invited to attend a

## **MEETING OF THE COUNCIL**

to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES, GERON ROAD,  
LETCHWORTH GARDEN CITY**

on

**THURSDAY, 17 JANUARY 2019**

at

**7.30 PM**

Yours sincerely



Jeanette Thompson  
Service Director – Legal and Community

## **Agenda** **Part I**

<b>Item</b>	<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. MINUTES - 22 NOVEMBER 2018</b> To take as read and approve as a true record the minutes of the meeting of this Committee held on the 22 November 2018.  <i>Minutes to follow.</i>	
<b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Council of other business which they wish to be discussed by the Council at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether any item(s) raised will be considered.	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest who wish to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b> To receive petitions and presentations from members of the public including:  (i) Miss Jacqueline May McDonald representing the Future of Hitchin Town Hall and Museum Social Media Group.	
<b>6. ITEMS REFERRED FROM OTHER COMMITTEES</b> To receive referrals from other committees.	
<b>6a. UPDATED CONTRACT PROCUREMENT RULES FOR 2018/19 REPORT OF THE LEGAL COMMERCIAL TEAM MANAGER</b>	1 - 54
To consider adoption of the Contract Procurement Rules as recommended by Finance, Audit and Risk Committee on 17 December 2018.	

- 6b. CHIEF INSPECTOR JULIE WHEATLEY** 55 - 56  
 To consider the recommendation by the Cabinet on 18 December 2018 to recognise the exceptional contribution to the Community made by Chief Inspector Julie Wheatley.
- 6c. TREASURY MANAGEMENT SECOND QUARTER 2081/19  
 REPORT OF THE SERVICE DIRECTOR - RESOURCES** 57 - 64  
 To consider a recommendation made by the Cabinet on 18 December 2018 for Council to note the position of Treasury Management activity as at the end of September 2018.
- 7. COUNCIL TAX REDUCTION SCHEME 2019/20  
 REPORT OF THE SERVICE DIRECTOR – CUSTOMERS**  
 To consider the item referred to Council from the Cabinet (listed as Agenda Item 7.a) and a separate report to Council (listed as Agenda Item 7.b) regarding the Council Tax Reduction Scheme for North Hertfordshire.
- 7a. ITEM REFERRED FROM CABINET - COUNCIL TAX REDUCTION  
 SCHEME** 65 - 78  
 To consider recommendations made by the Cabinet on 18 December 2018.
- 7b. REPORT TO COUNCIL - COUNCIL TAX REDUCTION SCHEME 2019/2020** 79 - 232  
 For Council to approve the Council Tax Reduction Scheme (CTRS) for North Hertfordshire for 2019/2020.
- 8. CONSTITUTION REVIEW 2019  
 REPORT OF THE SERVICE DIRECTOR – LEGAL AND COMMUNITY AND  
 MONITORING OFFICER** 233 -  
 260  
 To approve the amendments to the Council's Constitution.
- 9. QUESTIONS FROM MEMBERS**  
 To consider any questions submitted by Members of the Council, in accordance with Standing Order 4.8.11 (b).
- 10. NOTICE OF MOTIONS**  
 To consider any motions, due notice of which have been given in accordance with Standing Order 4.8.12.